

4908 Downey Ave.  
Independence, MO 64055

July 21, 2017

Shari Stewart  
Claims Supervisor  
CorVel Corporation  
600 Wilson Ln #100  
Mechanicsburg, PA 17055

Dear Ms. Stewart,

Please consider my application for the Lost Time Adjuster position that is available in your Mechanicsburg office. Lydia Jorn, your nurse case manager that assists with claims for that office, informed me of the job opening and suggested that I apply. I have experience in the field, and will also be graduating with my BA in English from Indiana University East in May 2018.

As you can see from my resume, I have been a Workers' Compensation Lost Time Adjuster for three years. Prior to that, I was a Claims Assistant and Medical Only Adjuster for a year. I am a fast learner, am dependable, and have excellent critical thinking skills. Before entering the Workers' Compensation field, I was the HR and Payroll Specialist for five years. While in that position, I learned the importance of time management and efficiency. I apply those skills to my claims management style, and have been able to effectively manage a claims load 35% higher than that of my coworkers.

Again, I hope you will consider me as you look to hire for this position. I would be an excellent asset to your team. I am looking for a change of pace, and would love to have the opportunity to relocate to Pennsylvania to work for your company.

I look forward to hearing from you. If you feel that I fit the requirements you are looking for, please contact me after 4:00 pm by phone at 385-272-0946 or anytime by email at [ezinkwri@iue.edu](mailto:ezinkwri@iue.edu). Thank you for considering me for this position.

Sincerely,

Emilie Zink-Wright

Enclosure: Resume